

# Ingersoll Skating Club Minutes

**Date:** August 10, 2021

**Time:** 7:00 pm

**Location:** Zoom Meeting, Ingersoll

**Present:** Cyndi Stephens, Tracy Moulund, Carrie Butterworth, Penny McDougall, Laurie Canham Kilby, Barbara Stanley-Bittorf, Sue D'Ambrosio

**Absent:** Filippo D'Emilio, Nadia Talbot-Fletcher, Stacy Hanlon, Angie McLelland

## **Approval of Minutes:**

### **President:**

Exciting new year is upon us.

We will be required to start off the season with all the same precautions as last year. Hoping we move into stage 4 shortly. My ask this year is to approach parents and find out if they have an interest in joining the board. This was nearly impossible last year, as we could not communicate face to face with parents, but I hope this year we are able. It would be nice to have new faces and fresh new ideas to implement in the years to come.

If we can get parents into the arena we can try and sway some people to join us. We need more members so that we don't all have to hold multiple roles. Send them to Cyndi to answer any questions.

### **Committee Reports:**

#### **Vice-President (Tracy):**

Nothing to report.

#### **Ice (Filippo):**

Filippo and Tracy attended the virtual Ice meeting. All ice is secured for our sessions at the same pricing as last year. If we are required to give back ice time, it will not be held against us, and Joe has confirmed we will be offered the same amount of ice at the same times the following year. It will not set a precedent

#### **Treasurer (Cyndi):**

We'll provide updated spreadsheet for September's meeting

**Coach's Liaison (Barb):**

Barb has been in contact with Julia and Lindsay and they have both confirm their availability for this year. Thank you to Penny & Carrie for their due diligence in securing new coaches for the club.

**Coaches:**

Nothing new or changed from last month other than confirmation of the new coaches. They are excited to be joining us this year.

**Recreation (Laurie):**

We need to purchase new nametags this year because not enough were returned last year. The board was asked if we want to go with the same type of nametag. We can not use anything that goes around the neck. Stickers were suggested but there was concern about stickers falling on the ice. It was also noted by the coaches that we can not place any stickers on the helmets as it voids the warranty. It appears the same badges with safety pins or the ones with clips are the best way to go. Laurie will investigate the cost of purchasing more nametags.

It was also suggested that maybe the PA could handout and collect the nametags. This way we should have more returned to us and multiple people are not touching them.

**Skate Ontario Representative (formerly H.O.M.E.) (Barb):**

The return to ice protocol came out on the 16<sup>th</sup> of last month. Nothing to restrictive was included. It will really depend on that the Town/Arena is requiring.

**Publicity (Barb):**

Barb continues to promote our fundraisers in all the free places that she can.

Barb will contact the arena about putting out registration information up on the sign above the door.

**Program Assistants (Laurie):**

Laurie reported that we will not be using Clockify this year. It wasn't much of a time saver. She is suggesting that we try using the screening software to track the attendance of the PAs. Sue has to download and send a report of attendees to the arena after each skating day. She will include Laurie in that email as well so she can track the PA hours.

**Fundraising (Cyndi/Ang/Tracy):** Our one-week fundraiser of Elmira Chicken was successful. We sold approx. 132 boxes of chicken and raised \$660.00. The arrival time is Monday August 16 at 4:30. We could use as many volunteers for sorting as possible. Pick up time for all who ordered is between 5 and 6pm. I will send out an email this week confirming place, time etc. Please let me know if you can help with the sorting.

I have purchased envelopes this year to be handed out to all skaters. This envelope will include all fundraisers scheduled for the year, along with an explanation of what bond points are, and how they can be earned. There will also be a timeline of when each fundraiser will be held.

We have had complaints in the past that we are continually giving out paperwork on fundraising, and people do not appreciate this. With the envelopes, it is a one-time thing. We will of course, have extra fundraising sheets for those who have misplaced their envelopes.

I am hoping to have 2 additional fundraisers added throughout the year. Angie is currently working on the contacts. These fundraisers will be only a promo code, so it will be open to everyone to use, and share on social media. I found the Produce Express fundraiser allowed people to utilize our promo code therefore providing our club with a kickback, but also did not cost the individual anymore money then they were already spending. We will know after August 15 how we did, as this fundraiser ran from July 15 through Aug 15, 2021.

**Test Chair (Tracy):**

Nothing new to report.

**Music/Bond (Stacy H):**

Nothing new to report.

**Social (Olivia/Breanna – overseen by Nadia):**

This will get rolling once the seasons starts.

**Registration (Sue):**

Registration is up and running on the website.

The final fee schedule was presented to the committee.

***Motion to accept the fee schedule as presented was moved by Barb, seconded by Laurie. Approved.***

### **COVID-19 Team (Carrie/Barb/Sue/):**

We have the Skate Ontario return to play protocols. We are waiting on the Town/Arena's Return to Play protocols. Once we have them, we can create our plan.

### **Website:**

On-Line Registration is open.

Sue still needs to build the schedule into the calendar.

Also need to add the no skate days.

### **Old Business:**

### **New Business:**

We have purchased a new computer and safe for the club. I believe the safe will be an excellent addition. The safe has a slot at the top that envelopes can be slid through without having to open. Envelopes will be provided. This will stop the need for money floating all over the arena (in cupboards upstairs, the box that sits at the table, and spots we just don't think about). The safe will need to be opened by 2 key holders, therefore we will now have 2 people counting and recording what is inside each envelope.

We are in the process of receiving a cheque from Ian Robinson for approx. \$5,000. This will hopefully offset some of the initial expense we have paid out for the computer.

### **Adjournment:**

***Motion to adjourn the meeting was moved by Tracy, seconded by Laurie. Approved.***

### **Next Meeting:**

September 8, 2021 @ 7:00 pm – On-Line Meeting (Zoom) Note: That is a WEDNESDAY!